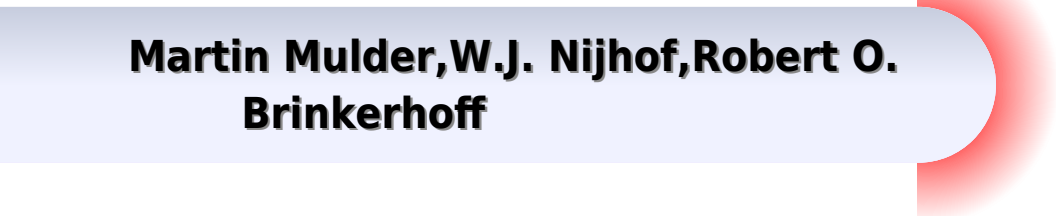


Skill	Definition	Level of competency 1 (low) to 5 (high)				
		1	2	3	4	5
Written Communication	Can communicate ideas and information effectively by writing					
Presentation Skills	Can communicate ideas and information effectively by speech					
Team Work	Can work effectively with a group of people to complete a task					
Time Management	Can perform several tasks at the same time and achieve goals within the allotted period					
Problem Solving	Can identify obstacles to the completion of tasks and devise solutions to overcome them					
Critical Thinking	Can critically evaluate information					
Assertiveness/Self Confidence	Can express own ideas clearly and diplomatically when working with a range of people					
Creativity	Can create/design objects or systems, using originality, imagination and inventiveness					
Flexibility/Adaptability	Can adjust and adapt to changing situations, and turn easily from one subject to another					
Leadership	Can get others to work together to accomplish an objective					
Organisation	Can structure/arrange resources and time to accomplish a task					
Decision Making	Can make a calculated decision between 2 or more alternatives					
Psychological Skills	Be able to asses a person or situation to achieve a better outcome					
Presentation	Be able to deliver a presentation in front of an audience					
Proof Reading (Attention to detail)	Can possess the skills to accurately check work for mistakes					

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