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STANDARD OPERATING PROCEDURE			
QUANTIMETRIX PERSONNEL HIRING AND TRAINING			
Supersedes Document/Revision No.:	SOP-02-001/Rev.007	Revision Date:	04/03/05
The following departments require training: MFG, QC, Int. Sale, HR, PURCH, EPH, R&D, MKTG, ACCT and Q/A/RA			

1. PURPOSE

- 1.1. To provide a procedure to define the general guidelines to ensure the hiring and training of Quantimetrix Corporation personnel.

2. SCOPE

- 2.1. This procedure applies to all Quantimetrix Corporation personnel. Individuals will be hired, trained and instructed on procedures, techniques and equipment as his/her specific job requires. This procedure outlines the minimum requirements.

3. RESPONSIBILITIES

- 3.1. It is the responsibility of all Quantimetrix supervisors, managers, training coordinators and employees from each department to follow the procedures and guidelines outlined in this Standard Operating Procedure.(SOP-02-001)

4. BACKGROUND, DEFINITIONS & ABBREVIATIONS

4.1. Background

- 4.1.1. §820.20 Management Responsibility
Responsibility and authority. Each manager shall establish the appropriate responsibility, authority and interrelation of all personnel who they supervise, perform and assess work affecting product(s) and provide the independence and authority necessary to perform these tasks.
- 4.1.2. §820.25 Personnel
General. Each department shall have sufficient personnel with the necessary education, background, training, and experience to assure that all activities required by this department are correctly performed.
- 4.1.3. Training. Each department shall establish procedures for identifying training needs and ensure that all personnel are trained to adequately perform their assigned responsibilities. Training shall be documented.
- 4.1.4. As part of their training, personnel shall be made aware of the implications and consequences which may occur from the improper performance of their specific jobs.

Controlled Document

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Standard Operating Procedure For Automotive Shop

Jicheng Xie



Standard Operating Procedure For Automotive Shop:

Organizational Maintenance Manual for Gun, Air Defense Artillery, Towed, 20-mm, M167A1, Cannon M168, Carriage M42A1, Sight M61, and Radar AN/VPS-2 (NSN 1005-01-014-0837). ,1977 *Guide to Pollution Prevention for the Auto Repair and Autobody Repair Industry* ,1995 *Motor Maintenance Data Book and Flat-rate Manual* B. M. Ikert,1928

Automotive Repair Industry United States. Congress. Senate. Committee on the Judiciary. Subcommittee on Antitrust and Monopoly,1969 Investigates automobile repair business to determine if automobile manufacturers create anticompetitive environment causing the inordinately high cost increases for automobile parts and labor to effect repairs Procedures Manual for Resource Management at Class 1 Installations for FY 1968 United States. Department of the Army,1967

Dental Equipment Repair and Technology United States. Naval Education and Training Command,1980

Automotive Repair Industry: December 3, 4, and 5, 1968 United States. Congress. Senate. Committee on the Judiciary. Subcommittee on Antitrust and Monopoly,1969 Technical Manual United States. War Department,1944 **Journal of**

the Society of Automotive Engineers ,1926 Vols 30 54 1932 46 issued in 2 separately paged sections General editorial section and a Transactions section Beginning in 1947 the Transactions section is continued as SAE quarterly transactions

The Journal of the Society of Automotive Engineers Society of Automotive Engineers,1920 **Labor and Capital in the Age of Globalization** Berch Berberoglu,2002 Ten contributions from scholars and activists discuss the political economy of the labor process in the age of global capitalism examining how the global economy effects ordinary people in the workplace Topics include for example the struggle for control at the point of production the division of labor along racial lines in U S agriculture and women and resistance in the transnational labor force Editor Berberoglu teaches sociology at the U of Nevada Reno Annotation copyrighted by Book News Inc Portland OR **Franchise Opportunities Handbook** ,1991-06

Franchise Company Data for Equal Opportunity in Business United States. Department of Commerce,1966

Franchise Company Data for Equal Opportunity in Business ,1965 **The Journal of the Society of Automotive Engineers** ,1923 **American Garage & Auto Dealer** ,1923 *Associated Automotive Journal and Garage Dealer* ,1913

Public Works Department Management United States. Bureau of Naval Personnel,1956 **Fundamentals of Automotive Maintenance and Light Repair** Kirk VanGelder,2019-01-29 Designed to prepare new technicians for ASE G1 Certification Fundamentals of Automotive Maintenance and Light Repair Second Edition covers the foundational theory and skills necessary to prepare entry level technicians to maintain and repair today s light duty vehicles Automotive Industries ,1927 Vols for 1919 include an Annual statistical issue title varies

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Standard Operating Procedure For Automotive Shop Introduction

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