

## Formatting Multiple Answer Questions

Multiple answer questions can be composed in a word processing program (i.e. Microsoft Word) and imported into Blackboard via Respondus. The steps below outline how to properly format the word document that will eventually be imported into Respondus. It is imperative that the document be formatted exactly as described below.

**NOTE:** Before continuing, turn off Auto Numbering, as this may interfere with the Respondus import process.

1. The first line of formatting must begin with **Type: MA**. This is followed by a title (optional) and the question number, a period, a space, and the question text.

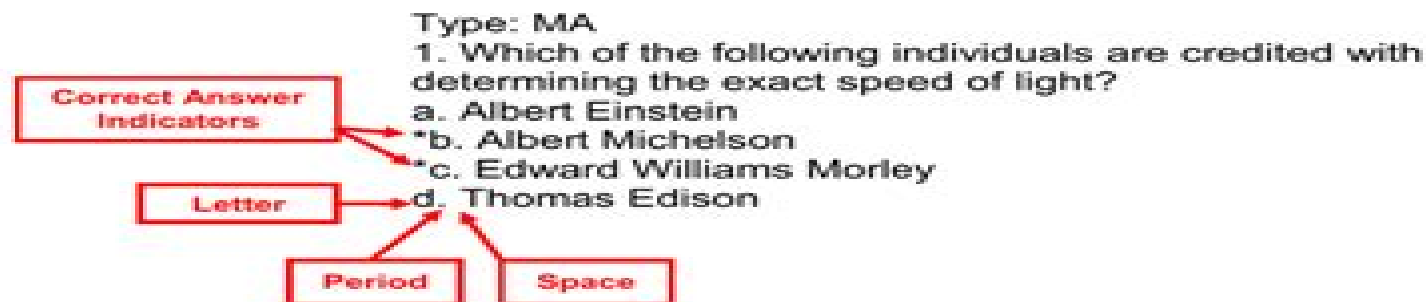
**EXAMPLE** (enlarged to show detail):



**NOTE:** Ensure that the question is not formatted using the Auto Numbering feature. This may interfere with the test import process.

2. Begin answer choices on a new line with a letter (a-t) followed by a period (.) and a space.
3. Indicate the correct answers by entering an asterisk (\*) before each correct choice. Do not include any spaces before or after the asterisk.

**EXAMPLE** (enlarged to show detail):



# What Is Question Answer Format

**Sabine Zange**



**What Is Question Answer Format:**

## The Enigmatic Realm of **What Is Question Answer Format**: Unleashing the Language is Inner Magic

In a fast-paced digital era where connections and knowledge intertwine, the enigmatic realm of language reveals its inherent magic. Its capacity to stir emotions, ignite contemplation, and catalyze profound transformations is nothing lacking extraordinary. Within the captivating pages of **What Is Question Answer Format** a literary masterpiece penned with a renowned author, readers attempt a transformative journey, unlocking the secrets and untapped potential embedded within each word. In this evaluation, we shall explore the book's core themes, assess its distinct writing style, and delve into its lasting impact on the hearts and minds of people who partake in its reading experience.

<http://www.frostbox.com/data/book-search/Documents/Study%20Guide%20For%20Promotion%20Test%20Battery%20Pef.pdf>

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