

Effective Project Manager



- One of the most important qualities of any project manager is to be able to **build relationships**.
- It is important to build relationships from the very beginning (before you need them).
- Identify key players and what you can do to help them before you need their assistance. **Be proactive!**
- Build mutual **trust and respect**.
- Foster it through frequent **face-to-face contact**.
- Be genuine, fair, really caring – **no manipulation!**

The Effective Project Manager

Ready Set Agile



The Effective Project Manager:

The Effective Project Manager Michael Stratton, 2016-09-13 This book doesn't offer a 10 step plan for a successful project management career because no plan can possibly address every project contingency This book is a necessary guide for any coordinator of people and projects You may be a planner thinker strategist project manager business owner executive leader business analyst athletic coach parent or simply an individual curious about ways to become more effective at work Any way you slice it you'll benefit from reading this book The Effective Project Manager explains in easy to understand terms what you need to do in order to become the best project manager you can be an Effective Project Manager EPM The key themes of this book include time management people management and thoughtful production of work that matters You need to be able to tell what work is the most important during any given hour spent on the job You'll learn how to accomplish this task by better understanding people and organizations You'll get people to tell you things by listening planning and leading You'll turn into a doer who can handle any situation thrown at you You'll learn how to organize your thoughts and structure your planning process by using mind maps and pictures You'll find out how to track progress easily and give your teams proven processes to use Finally you'll learn the common traits that all EPMs share The book is split into two parts Part 1 focuses on how to manage yourself and includes tools that will help you become more effective in both your professional and personal life Part 2 focuses on how to manage others If you can manage yourself and manage others effectively then you can lead almost any project

The Effective Project Manager Michael Stratton, 2014-11-10 This book doesn't offer a 10 step plan for a successful project management career because no plan can possibly address every project contingency This book is a necessary guide for any coordinator of people and projects You may be a planner thinker strategist project manager business owner executive leader business analyst athletic coach parent or simply an individual curious about ways to become more effective at work Any way you slice it you'll benefit from reading this book The Effective Project Manager explains in easy to understand terms what you need to do in order to become the best project manager you can be an Effective Project Manager EPM The key themes of this book include time management people management and thoughtful production of work that matters You need to be able to tell what work is the most important during any given hour spent on the job You'll learn how to accomplish this task by better understanding people and organizations You'll get people to tell you things by listening planning and leading You'll turn into a doer who can handle any situation thrown at you You'll learn how to organize your thoughts and structure your planning process by using mind maps and pictures You'll find out how to track progress easily and give your teams proven processes to use Finally you'll learn the common traits that all EPMs share The book is split into two parts Part 1 focuses on how to manage yourself and includes tools that will help you become more effective in both your professional and personal life Part 2 focuses on how to manage others If you can manage yourself and manage others effectively then you can lead almost any project

Effective Project Management Robert K. Wysocki, 2011-02-25 With

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manage projects effectively **Effective Project Management** Robert K. Wysocki, 2011-09-26 Expert guidance on ensuring project success the latest edition Many projects fail to deliver on time and within budget and often poor project management is to blame If you're a project manager the newest edition of this expert and top selling book will help you avoid the pitfalls and manage projects successfully Covering the major project management techniques including Traditional Linear and Incremental Agile Iterative and Adaptive and Extreme this book lays out a comprehensive overview of all of the best of breed project management approaches and tools today You'll learn how to use these approaches effectively to achieve better outcomes Fresh topics in this new edition include critical chain project management using the Requirements Management Lifecycle as a key driver career and professional development for project managers and more This book is packed with step by step instruction and practical case studies and a companion web site offers additional exercises and solutions Gives new or veteran project managers a comprehensive overview of the best of breed project management approaches and tools today Shows readers through step by step instruction and practical case studies how to use these tools effectively Updated new edition adds new material on career and professional development for project managers critical chain project management and more If you're seeking to improve your professional project management skills the latest edition of this popular successful and in depth book is the place to start Visit <http://wysockiepm.com> for support materials and to connect with the author

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your life Open the door and nobody will close it *Key Project Management Based on Effective Project Thinking* Ronggui DING,2015-09-11 This book provides an effective overall approach and concrete action strategies to help readers quickly grasp key aspects of project management and reduce the pressure during the learning process so that they can soon start enjoying the fruits of successful project management The problems discussed in this book have been drawn both from several years of theoretical research on the part of the author and from communications between the author and hundreds of business executives and project managers from many domestic and international EMBA and CEO classes The book's unique content is written in an easy to follow tone with typical Chinese systemic and dialectical thinking intended to help readers find the appropriate way to solve problems as they encounter them One of the popular misunderstandings about project management is to make project managers to take most of the responsibilities for project success i.e. senior managers in companies usually think project management is not their business This book puts project management in business context to eliminate this misunderstanding and demonstrates that only if the senior managers recognize the value of projects and play their roles in project governance and project management right their companies can survive and develop in the changing society In order to solve the contradiction between the uniqueness of a project and the efficiency/reliability of its management this book examines based on Chinese dialectical logic the basic preparation needed for successful project management including how to use unified principles to manage projects with different characteristics how to create company wide project governance infrastructure to make project managers to be able to take their management responsibilities and how to establish effective relationships among project stakeholders to make unique projects to be manageable structured partner social networks etc This book explains how to deal with the key contradictions existing in each phase of a project from project decision making to close out This book is basically for both top managers of companies and project managers so it addresses many challenges companies and project managers will have to face in the changing society and provides essential strategies and methods for overcoming them This book is not another book to talk about project management knowledge or successful project management stories it is about basic project thinking and corresponding insights to deal with key common issues in projects which are essential to manage projects and even companies reliably in the changing and unreliable society **Effective Project Management Through Applied Cost and Schedule Control** James Bent,Kenneth K. Humphreys,1996-05-01 This work outlines a state of the art project control and trending programme focusing on advanced applied cost and schedule control skills for all phases of a project at both owner and contractor level It contains information on the three major aspects of the total project programme the techniques and procedures utilized for a project the experience and analytical ability of project personnel and the commitment and teamwork of a project group *The Project Manager's Partner* Michael Greer,2002 This handbook is composed of performance aids to support each activity a novice project manager must perform In addition it includes an introduction to project management basics to provide a context for

using the tools and a glossary of terms for reference when using other project management resources such as project management software

Neal Whitten's No-Nonsense Advice for Successful Projects Neal Whitten PMP, 2007-03-01 Learn the Best Practices That Make the Difference Between Troubled Projects and Consistently Successful Projects There s no better way to learn the nuts and bolts of a profession than by having a mentor at your side But most project managers and leaders don t have that advantage and that s why Neal Whitten wrote this book Having Neal Whitten s No Nonsense Advice for Successful Projects on hand is like having a mentor to guide you at every turn in the road Neal shows you how to avoid a painful learning curve with a set of best practices for leading consistently successful projects In this book Neal distills his 30 years of experience into tips and strategies that are easy to learn and apply to your projects These strategies will give you a decisive competitive edge in leading projects and working with stakeholders clients and team members Learn How to Run your project like you d run your own business Become a benevolent dictator for the most effective leadership Recognize and deal with professional immaturity Deal with difficult people Master behaviors that will make your team leaders jobs easier and benefit your own career Assess if you re too soft and learn to make unpopular decisions if they re necessary to project success Create a culture that fosters the success of your project Gain the respect of your team members Avoid making long term project commitments Manage to your top three problems

Developing Organizational Maturity for Effective Project Management Silvius, Gilbert, Karayaz, Gamze, 2018-03-09 Despite criticism for their serious shortcomings maturity models are widely used within organizations The appropriate applications of these models can lead to organizational and corporate success *Developing Organizational Maturity for Effective Project Management* is a critical scholarly publication that explores the successes and failures of maturity models and how they can be applied competently to leadership within corporations Featuring coverage on a wide array of topics such as project management maturity agile maturity and organizational performance this publication is geared toward professionals managers and students seeking current research on the application of maturity models to corporate success

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Management for Development Organizations PM4DEV,2014-03-17 This book will help project managers advance their management skills and help them in their efforts to manage projects Readers will build an understanding of the key processes required to deliver projects successfully The book covers all of the key processes of project management with a particular focus on the use of techniques that a project manager should have to effectively manage a project

Sustainability Integration for Effective Project Management Silvius, Gilbert,Tharp, Jennifer,2013-06-30 Although it remains one of the most significant challenges in recent years companies are beginning to integrate the ideas of sustainability into organized projects such as marketing corporate communications and annual reports In this case sustainability remains an important influence on the initiation of project management Sustainability Integration for Effective Project Management provides a comprehensive understanding of the most important issues concepts trends methodologies and good practices in sustainability to project management The research and concepts discussed in this publication are developed by professionals and academics aiming to provide the latest knowledge related to sustainability principles for prospective professionals academics and researchers in this area of expertise

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