

# The SMART Goals Framework

# **S**pecific

Define exactly what it means to have reached a milestone. Be specific!

## Measurable

Quantify and correlate the progress towards a goal. Use metrics and KPIs to track progress.

### Achievable

Ensure the goal is realistic: Identify the available resources, define problems and expectations, plan the most effective path forward.

## Relevant

Choose goals that are high priority, well-timed, and have short- and long-term impact. Consider how risks and other factors may change.

## Time-Bound

Add a time restraint to prioritize tasks that support the goal and make measuring efforts effective.

# **Smart Goals Information Technology Examples**

**Joby John** 

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