

Answer key

1 Building a career

1.1 About business The education business

1 telemarketing, personal referrals, weekends at Harvard, mail shots, travelling shows

- 2**
- 23,000 applications for the new academic year
 - 9% of applications were accepted
 - 80% ultimately decided to attend
 - 10% of admitted students came from abroad
 - 35 staff in Fitzsimmons' team
 - \$43,700 – the annual tab for tuition, room and board
 - \$60,000 – parents who make less aren't expected to pay
 - 8000 alumni volunteers

- 3**
- Purchase high school juniors' names from examination boards.
 - Send 70,000 or so letters to high school juniors.
 - Visit 140 US cities and travel to other countries.
 - Send out 8,000 alumni volunteers to identify possible candidates.
 - Sort applications and give a score from one to six.
 - Local subcommittees discuss the case for and against each candidate.
 - Professors, alumni, and students lobby successful candidates by phone.
 - Invite applicants to spend a weekend at Harvard in April.

- 4**
- speaker 3
 - speaker 1
 - speaker 4
 - speaker 2

1.2 Vocabulary Education and career

- 1** gain 2 acquire 3 improving 4 boosting 5 have
6 going to 7 making 8 receive 9 obtain 10 enhance

2 I worked in several departments and gained knowledge about all aspects of the business.
I believe this job will allow me to acquire new skills and boost my earnings.
My gap year in the States definitely improved my employability, and working for IBM certainly enhanced my CV.
On my Business Studies course I received tuition from practising managers and obtained experience on work placements.

- 3**
- finance
 - 2 arrange
 - 3 borrow
 - 4 support
 - 5 obtain
 - 6 win
 - 7 subsidise

4 Student A:
I wasn't a very motivated student when I was younger, so I failed my exams in 1999 and had to retake them the following summer. I'd already decided I wanted to take a gap year then go to business school, so this time I completed all the coursework and revised thoroughly; I passed easily. I spent a year abroad as an assistant in a secondary school and then went to business school – I'd already applied and successfully attended an interview before revisiting my exams.
In my second year as an undergraduate, I spent a semester as an intern at Hewlett Packard, which was very rewarding. In fact, I went straight into a job at HP after I graduated the following June. They encouraged me to do a Master's degree by correspondence – I just have to finish writing a dissertation. I need a break now, but I may take a sabbatical to study for an MBA in a few years' time.

5 Student B:
I wasn't a very motivated student when I was younger, so I had to retake my exams in 2000 after I failed them the year before. I'd already decided that before going to business school I wanted to take a gap year. I passed easily because this time I completed all the coursework and revised thoroughly. I'd already applied and successfully attended an interview at a business school, so after revisiting my exams I spent a year abroad as an assistant in a secondary school.
I spent a semester as an intern at Hewlett Packard in my second year as an undergraduate, which was very rewarding. In fact, after I graduated the following June I went straight into a job at HP. I'm now writing a dissertation for a Master's degree by correspondence which HP encouraged me to do. I may take a sabbatical to study for an MBA in a few years' time, but I need a break first.

- 6**
- 1 contacted
 - 2 presented
 - 3 recruited
 - 4 trained
 - 5 met
 - 6 succeeded
 - 7 designed

- 8** implemented
9 managed / motivated
10 motivated / managed
11 chained
12 drew up

- 13**
- 1 to be resting, to take a sabbatical
 - 2 to be laid off, to be made redundant
 - 3 to be promoted, to join a company
 - 4 to quit, to give in your notice
 - 5 to be on assignment, to be transferred
 - 6 to be suspended, to be dismissed

- 14**
- 1 He's intending to quit his job because his company keeps giving him assignments in different countries. He needs to give in his notice three months before he can leave.
 - 2 She was laid off when they modernised the company, then made redundant when they couldn't find any work for her.
 - 3 He's been suggested for not wearing a safety helmet, but he thinks the company want to dismiss him.
 - 4 He joined the company four years ago and has just been promoted.
 - 5 She's on secondment in Paris, and she's being transferred to Vancouver.
 - 6 He's resting at the moment, and considering taking a sabbatical to write a book.

Name: Bob	Name: Lucy	Name: Mel
Problem: Started up successful electronics company. Resigned when he disagreed with his CEO. Sell shares? What next?	Problem: Previously worked as assistant teacher. Promoted when she wrote stories at work. Do creative writing course, or look for another job?	Problem: Designed and sold product to local govt. When in high school. Drop out of prestigious business school to start own business?

1.3 Grammar Tense review

- 1** When I left school I wasn't sure what to do next. I had applied for a place at university, but while I was revising for my exams I had already decided that I didn't feel ready for university. I had read a lot about East Africa, and one day when I was watching a TV documentary about Ethiopia, I suddenly knew that that was where I was going. In fact it was while I was working with an NGO in Ethiopia that I became interested in business.

- 2**
- 1 have just finished
 - 2 am currently working
 - 3 consider
 - 4 has left
 - 5 have agreed
 - 6 have been designing
 - 7 have been looking
 - 8 seems

- 3**
- 1 If I get the job, I will try to make myself available as soon as possible, but I wouldn't be able to start immediately unless HPC agreed to let me go.
 - 2 You see, if I make a commitment, I do my best to respect it.
 - 3 If by any chance the job were based in Kenya, I would take it anyway, even though I'd prefer to use my Amharic.

4 In the short term, I hope (1) I'll become a department manager quite quickly. We learn a lot about management on the MBA, and (2) I'm going to put the theory into practice as soon as I can. On the personal front, (3) I'm getting married next June; over the next couple of years my fiancé (4) is going to write TV and movie scripts, so (5) he is going to be totally mobile and happy to move as necessary.

- 5** Exercise 5
- | | |
|---------------|--------------------|
| usually | present simple |
| currently | present continuous |
| always | present simple |
| at present | present continuous |
| at the moment | present continuous |
| often | present simple |

- 6** Exercise 6
- | | |
|-----------|-----------------|
| ever | present perfect |
| in | past simple |
| never | present perfect |
| ago | past simple |
| already | present perfect |
| (not) yet | present perfect |
| when | past simple |
| just | present perfect |

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experts who wish to understand mathematical analysis Catalog of Copyright Entries. Third Series Library of Congress. Copyright Office,1975 El-Hi Textbooks in Print ,1984 **Subject Guide to Books in Print** ,1997 **The Handy American Government Answer Book** Gina Misiroglu,2017-12-01 A practical accessible engaging and comprehensive guide to how American democracy works and how it sometimes doesn't work The stakes have never been higher national security civil liberties the economy the future of the republic Yet few outside Washington actually understand how our government and political system should work much less how it actually operates On one level it's a complex interlocking world veiled in power brokering bureaucracy and big money On another it's the biggest richest most influential organization in the world for better or worse Understanding how modern America is managed and governed is more vital than ever but television radio newspapers and social media frequently aim to spin seduce and sell product rather than serve anything resembling the truth Filling the breach and answering basic questions about how our very complex government operates and what it promises The Handy American Government Answer Book How Washington Politics and Elections Work takes a comprehensive look at the systems people and policies that comprise American democracy providing much needed clarity to the current political drama This informative book traces the historic development of the government the functions of each branch of government and how they work together It provides clear and concise definitions of who does what and why Written in an entertaining reader friendly question and answer format The Handy American Government Answer Book deciphers the news behind the headlines through well researched answers to nearly 800 common questions You will also read about such fascinating tidbits as Why is America's democratic system considered so precious How are shifting demographics related to the electorate What can Americans do to influence their government Did the framers of the Constitution place equal weight on the concepts of liberty equality and democracy What does checks and balances mean What generally happens when members of Congress act inappropriately How many presidents have been impeached How does a case reach the U S Supreme Court Which president appointed the most justices How do civil liberties differ from civil rights How does the Bill of Rights protect individual liberties Is measuring public opinion a new phenomenon in politics What does the concept majority rule with minority rights mean Why has trust in the government declined What does it mean to lobby How are PAC donations and political decisions linked Where do the party symbols of the donkey and the elephant come from What is electoral realignment Who pays for the campaigns of candidates Did the electoral college ever vote unanimously for a president This handy primer also includes numerous illustrations graphs tables a helpful bibliography and an extensive index adding to its usefulness In the midst of the overheated rhetoric of the moment and the fast changing crisis dominated world a well informed citizenry armed with The Handy American Government Answer Book is the best defense against political and corporate chicanery *Resources in Education* ,1992 The Contemporary Relational Supervisor 2nd edition Robert E. Lee,Thorana S. Nelson,2021-08-11 The Contemporary Relational Supervisor 2nd edition is an empirically based academically

sophisticated and learner friendly text on the cutting edge of couple and family therapy supervision This extensively revised second edition provides emerging supervisors with the conceptual and pragmatic tools to engage a new wave of therapists helping them move forward together into a world of highly systemic empirically derived relational developmental and integrative supervision and clinical practice The authors discuss major supervision models and approaches evaluation ethical and legal issues and therapist development They present methods that help tailor and extend supervision practices to meet the clinical institutional economic and cultural realities that CFT therapists navigate Filled with discussions and exercises to engage readers throughout as well as updates surrounding telehealth and social justice this practical text helps emerging therapists feel more grounded in their knowledge and develop their own personal voice The book is intended for developing and experienced clinicians and supervisors intent on acquiring up to date and forward looking systemic CFT supervisory mastery

International Handbook for Policy Research on School-Based Counseling John C. Carey,Belinda Harris,Sang Min Lee,Oyaziwo Aluede,2017-10-04 This handbook examines policy research on school counseling across a wide range of countries and offers guidelines for developing counseling research and practice standards worldwide It identifies the vital role of counseling in enhancing students educational performance and general wellbeing and explores effective methods for conducting policy research with practical examples Chapters present the current state of school based counseling and policy from various countries focusing on national and regional needs as well as opportunities for collaboration between advocates and policymakers By addressing gaps in policy knowledge and counselor training the Handbook discusses both the diversity of prominent issues and the universality of its major objectives Topics featured in this handbook include The use of scoping reviews to document and synthesize current practices in school based counseling Contemporary public policy on school based counseling in Latin America Policy capacity building and school based counseling in Eastern Southern Africa Public policy policy research and school counseling in Middle Eastern countries Policy and policy research on school based counseling in the United Kingdom Policy research on school based counseling in the United States The International Handbook for Policy Research in School Based Counseling is a must have resource for researchers graduate students clinicians and related professionals and practitioners in child and school psychology educational policy and politics social work psychotherapy and counseling as well as related disciplines

New Vistas on Early Judaism and Christianity Lorenzo DiTommaso,Gerbern S. Oegema,2016-07-14 The study of early Judaism and early Christianity has been revolutionised by new evidence from a host of sources the Dead Sea Scrolls the Pseudepigrapha the New Testament Apocrypha the Nag Hammadi writings and related texts and new papyrus and amulet discoveries Now scholars have entered the next generation of scholarship where these bodies of evidence are appreciated in conversation with each other and within the contexts of the wider Jewish Christian and Greco Roman cultures from the fourth century BCE to the fourth century CE This volume features chapters from leading scholars who approach the study of early Judaism and early Christianity from this synthetic approach

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The Chess Amateur ,1914 *Book Review Digest* ,1923 Dharma Alf Hiltebeitel,2011-08-17 Between 300 BCE and 200 CE concepts and practices of dharma attained literary prominence throughout India Both Buddhist and Brahmanical authors sought to clarify and classify their central concerns and dharma proved a means of thinking through and articulating those concerns Alf Hiltebeitel shows the different ways in which dharma was interpreted during that formative period from the grand cosmic chronometries of kalpas and yugas to narratives about divine plans gendered nuances of genealogical time royal biography even autobiography in the case of the emperor Asoka and guidelines for daily life including meditation He reveals the vital role dharma has played across political religious legal literary ethical and philosophical domains and discourses about what holds life together Through dharma these traditions have articulated their distinct visions of the good and well rewarded life This insightful study explores the diverse and changing significance of dharma in classical India in nine major dharma texts as well some shorter ones Dharma proves to be a term by which to make a fresh cut through these texts and to reconsider their own chronology their import and their relation to each other

Information Technology Law and Practice Vakul Sharma,2011

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The Professional Practice of Rehabilitation Counseling, Second Edition Vilia M. Tarvydas,Michael Hartley,2017-07-26 Revised to reflect radical changes in the field and their impact on professional practice Now updated and substantially revised to reflect the CORE CACREP merger and fundamental changes in the field this comprehensive graduate level second edition textbook articulates the complementary relationship between rehabilitation and mental health counseling and how it impacts professional practice New information is introduced to address the increasing diversity of current and emerging job titles duties and settings as well as to reframe existing content to better prepare rehabilitation counselors for navigating a continually shifting health care system The second edition defines rehabilitation counseling as a specialty area of the broader counseling profession and introduces psychiatric rehabilitation as a bridge to understanding the intersection of traditional rehabilitation and mental health counseling It emphasizes recovery based models and describes evidence based research supporting the effectiveness of psychosocial interventions Esteemed experts also address specific job functions related to assessment credentialing counseling case management advocacy and career development Four completely new chapters cover the fundamental concepts and models that underpin rehabilitation counseling the evidence based competencies that constitute rehabilitation

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Intersectional Perspectives on LGBTQ+ Issues in Modern Language Teaching and Learning Joshua M. Paiz, James E. Coda, 2021-08-05 This edited book examines how sexuality and sexual identity intersect and interact with other identities and subjectivities including but not limited to race religion gender social class ableness and immigrant or refugee status to form reinforcing webs of privilege and oppression that can have significant implications for language teaching and learning processes The authors explore how these intersections may influence the teaching of different languages and how pedagogies can be devised to increase equitable access to language learning spaces They seek to open the conversation on intersectional issues as they relate to sexuality and language teaching and learning and provide a conversational space where readers can engage with the notion of intersectionality This book will be of interest to students and scholars of applied linguistics and language education gender and LGBTQ studies and sociolinguistics outlining possible future directions for intersectional research

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