

# WORK HANDOVER FORM

## FORMS SHEETS

work handover form					
Surrender	department	Position	Handover reason		
Handover classification	Transfer specific content	Handover	work progress	handover date	Remark
Handover of work not yet completed					
Handover classification	file name	quantity	storage path	handover date	Remark
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Handover classification	No product name	quantity	storage path	handover date	Remark
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# Task Handover Document Template

**Enrico Coiera**



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