

Quick Study ACADEMIC

Spanish Grammar

THE ALPHABET

The 27 letters of the Spanish alphabet:

a	h	j	jota	r	erre
b	be	k	ka	s	ese
c	ce	l	le	t	te
d	de	m	me	u	u
e	é	n	na	v	ve
f	fe	ñ	ña	w	uve doble
g	ge	o	o	x	xespe
h	ha	p	pe	y	ye
i	i	q	ca	z	zeta

CARDINALS

0	cero	13	once
1	uno	14	doce
2	dos	15	trece
3	tres	16	catorce
4	cuatro	17	quince
5	cinco	18	dieciséis
6	seis	19	diecisiete
7	siete	20	veinte
8	ocho	21	veintiuno
9	nueve		
10	diez		

22	veintidós	101	ciento uno
23	veintitrés	200	doscientos
24	veinticuatro	300	trescientos
25	veinticinco	400	cuatrocientos
26	veintiseis	500	quingientos
27	veintisiete	600	seiscientos
28	veintiocho	700	setecientos
29	veintinueve	800	ochocientos
30	treinta	900	novecientos

1,000	mil	800	ochocientos
2,000	dos mil	900	novecientos
1,000,000	un millón		
2,000,000	dos millones		
1,000,000,000	mil millones		

NOTE: For cardinals, **uno** changes to **un** before masculine nouns and to **una** before feminine nouns; cardinals agree in gender and number with their nouns; **primer** and **tercer** are used before masculine singular nouns.

ORDINALS

1st	primero
2nd	segundo
3rd	tercer
4th	cuarto
5th	quinto
6th	sexto
7th	séptimo
8th	octavo
9th	noveno
10th	décimo

RULES OF STRESS

- Words ending in a vowel or the consonants **n** or **s** have stress on the next-to-last syllable and are called **palabras graves**: **ca-bá-lle** (horse), **ca-ga-men** (dream), **pa-las** (they).
- Words ending in a consonant other than **n** or **s** have stress on the last syllable and are called **palabras agudas**: **doe-tá** (doctor), **re-pe-dal** (Spanish), **la-bi-el-á-l** (lipstick).
- When a word does not conform to either of the previously mentioned rules, a written accent indicates where the stress falls: **ca-fé** (coffee), **grá-tul** (thank), **re-pá-men** (dream); words with stress on the third from the last syllable are called **palabras esdrújulas**.
- A written accent is also used to distinguish between two words with the same spelling but different meaning, such as **té** (tea) and **te** (you) and **que** (that/who) and **qué** (what).

SYLLABIFICATION

- A single vowel sound, with or without accompanying consonants, makes up a syllable.
 - Diphthongs and triphthongs blend to make a single vowel sound and cannot be divided.
- A diphthong combines a strong vowel (a, e, o) and a weak vowel (i, u): **ai-re** (air), **ai-te-do-te** (student); two weak vowels can also form a diphthong: **cia-dad** (city), **ra-de** (road).
- A triphthong consists of a strong vowel between two weak ones: **es-tru-cho** (iron container).
- Two strong vowels do not form a diphthong and are separated into two syllables: **es-pa-ño** (Spain), **re-pa-dal** (reality).
- A written accent on a weak vowel breaks a diphthong, separating it into two syllables: **re-pá-men** (dream), **di-ga** (day).
- A single consonant forms a syllable with the vowel (or a single vowel sound in the case of a diphthong or triphthong) that follows it: **ma-da-ca** (Madda), **pa-ra-la** (paralel).
- The digraphs **ch**, **ll**, and **rr** represent a single sound and cannot be separated: **re-cha-cho** (boy), **re-ll-la** (word), **re-rra** (dog).
- When two consonants come between two vowels, the first consonant goes with the preceding vowel and the second consonant goes with the following vowel: **ma-r-tes** (Thursday), **die-mas-ga** (diamond).
- Exceptions: When **h**, **r**, **d**, **l**, **g**, **p**, or **t** is followed by **i** or **e**, both consonants go with the following vowel: **re-pte** (rest), **re-pte** (rest).
- When three consonants come between two vowels, the first two consonants go with the preceding vowel and the third consonant goes with the following vowel: **re-pa-da-te** (reality), **re-pa-da-te** (reality).
- Exceptions: When **h**, **r**, **d**, **l**, **g**, **p**, or **t** is followed by **i** or **e**, only the first consonant goes with the preceding vowel, the last two consonants go with the following vowel: **re-pa-da-te** (reality), **re-pa-da-te** (reality).

CAPITALIZATION

- Capitalize in Spanish:
 - The first word in a sentence: **Yo mañana** (I am going tomorrow).
 - Proper nouns, such as names of countries, people, continents, and geographic features: **Estados Unidos**, **María**, **Europa**, **Everest**.
 - The first word of a title (and proper nouns, if any): **Chen shao shi** (Chinese), **Don** (Hundred Years of Solitude).
- Abbreviated personal titles: **Sra.**, **Señor**, **Dr.**, **Gómez**.
- Do not capitalize in Spanish:
 - Nouns denoting nationality or religious affiliation: **latino** (Latin), **católico** (Catholic).
 - Names of languages: **español** (Spanish), **ruso** (Russian).
 - Days of the week and months of the year: **lunes**, **el día de mayo** (Monday), **May 2**.
 - Spelled-out personal titles: **señor** **Columbo**, **señorita** **Villagómez**.

ARTICLES

Can be definite or indefinite and may precede a noun and number, or be used alone.

DEFINITE ARTICLES

- Definite articles indicate a specific person, place, or thing; the Spanish definite articles **el**, **la**, **los**, and **las** (which translate to **the** in English) are used with:
 - Nouns used as nouns, especially at the beginning of a sentence: **El estudiante es bueno** (The student is good).
 - Nouns in a series: **Paseo de libro, el cuaderno y el bolígrafo sobre la mesa** (I put the book, notebook, and pen on the table).
 - Certain nouns such as **ciudad** (city) and **escuela** (school), where English often omits the article: **¿Van a la ciudad?** (Are they going to the city?), **Ellos van a la escuela** (They are going to school).
 - Abstract concepts: **La bondad es una virtud** (Kindness is a virtue).
 - Nouns of weight or measure: **Los pesos cuestan un dólar la libra** (The pounds cost one dollar a pound).
 - Titles when used with a name: **La Dra. García Ramírez** (Dr. García called).

NOUNS

Can be feminine or masculine, singular or plural, and are usually accompanied by an article.

GENDER

- Most nouns ending in **-a** and nouns denoting males are masculine: **el libro** (the book), **el hombre** (the man).
 - Exceptions: **La mano** (the hand) and abbreviated words such as **la moto** (the motorcycle, short for **la motocicleta**), **la foto** (the photo, short for **la fotografía**), and **la disco** (the discotheque, short for **la discoteca**) are feminine.
- Most nouns ending in **-o** and nouns denoting females are feminine: **la mesa** (the table), **la mujer** (the woman).
 - Exceptions: Words of Greek origin ending in **-ma**, **-pa**, and **-ta** such as **el programa** (the program), **el mapa** (the map), and **el planeta** (the planet) are masculine.
- Nouns ending in **-dad**, **-ción**, **-dad**, **-dad**, and **-dad** are feminine: **la victoria** (the victory), **la ciudad** (the city), **la libertad** (the freedom), **la juventud** (the youth), **la muchachera** (the crowd).
- Some nouns have the same form for both genders: **el/la artista** (the artist), **el/la pianista** (the pianist), **el/la cliente** (the client).

- Days of the week to indicate when something occurs, where English uses "on": **Vamos al cine el sábado** (We are going to the movies on Saturday).
- Parts of the body or articles of clothing, especially with reflexive verbs: **Me pongo el abrigo** (I put on my coat).
- Names of certain cities, countries, and continents: **la Florida**, **el Ecuador**, **la América del Sur**.
- Proper nouns modified by an adjective: **el pequeño José** (little José).
- The hour when telling time: **Es la una** (It is one o'clock).

INDEFINITE ARTICLES

- Indefinite articles (**a**, **an**, and **some** in English) indicate a nonspecific person, place, or thing; the Spanish indefinite articles **un**, **una**, **unos**, and **unas** are:
 - Used in the same way as in English and normally come before the noun.
 - Not used in certain situations, such as after **ser** (to be) when the noun following **ser** is not modified: **Yo soy profesor** (I am a teacher). But **Yo soy una buena profesora** (I am a good teacher).

NUMBER

- To make a noun plural:
 - Add **-s** to a noun ending in a vowel: **libro** (book) → **libros** (books), **puerta** (door) → **puertas** (doors).
 - Add **-es** to a noun ending in a consonant: **pared** (wall) → **paredes** (walls), **profesor** (teacher) → **profesores** (teachers).
 - Change **x** to **s** and add **-es** to a noun ending in **-x**: **hija** (girl) → **hijas** (girls), **luz** (light) → **luzes** (lights).

ADVERBS

Adverb, usually formed by adding **-mente** to the feminine singular form of an adjective; note that many adjectives have the same form in the feminine.

Adjective	Form, Form	Adverb
rápido	rápida	rápidamente
feliz	feliz	felizmente
triste	triste	tristemente
sereno	serena	serenamente

NOTE: A written accent is maintained in the **-mente** form of an adverb.

abierto	abierto	abierto	abierto
abierto	abierto	abierto	abierto
abierto	abierto	abierto	abierto
abierto	abierto	abierto	abierto

- Adverbs are placed before the adjectives they modify but usually after the verb: **La profesora es muy simpática** (The teacher is very nice), **Ellos bailan bien** (They dance well).
- In a series of adverbs, the feminine form is used for all adverbs but **-mente** is placed only on the last one: **Elena habla lenta, clara y cuidadosamente** (Elena speaks slowly, clearly, and cautiously).

Spanish Grammar Study Guide

Clifford Lane



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