



Course Learning Outcomes for ISL 101

Upon successful completion of this course, students will be able to:

- I. Demonstrate components of all subcomponents writing.
 - I.1. Demonstrate all components of a paragraph (topic sentence, supporting sentences, concluding sentence, transitions).
 - I.2. Demonstrate the components of a paragraph strategy (topic sentence, supporting sentences, concluding sentence, transitions).
- II. Demonstrate types of texts and how to write.
 - II.1. Demonstrate components that distinguish expository from literary writing (thesis, supporting sentences, transitions, concluding sentences).
 - II.2. Demonstrate components of different expository, narrative, and literary writing (thesis, supporting sentences, transitions, concluding sentences).
 - II.3. Discuss the effect of rhetorical components writing on expository literary texts.

Learning Outcome	Assessment Strategy
I.1	Essay 1 (pp. 1-10) Essay 2 (pp. 11-20)
I.2	Essay 1 (pp. 1-10) Expository or Literary (pp. 11-20) Essay 2 (pp. 21-30)
II.1	Essay 1 (pp. 1-10) Expository or Literary (pp. 11-20) Essay 2 (pp. 21-30)
II.2	Essay 1 (pp. 1-10) Expository or Literary (pp. 11-20) Essay 2 (pp. 21-30)
II.3	Essay 1 (pp. 1-10) Expository or Literary (pp. 11-20) Essay 2 (pp. 21-30)

Required Text/Resource(s):

Wagner, M. *Expository Writing*. pp. 1-10

Wagner, M. *Expository Writing*. pp. 11-20

Staffing Organization Study Guide

William Heldman, Lona Cram



Staffing Organization Study Guide:

aPHR Study Guide Matthew Wilcher, 2025-02-07 Are you ready to take your first step toward a successful career in Human Resources Do you want to enhance your HR knowledge boost your confidence and ace the aPHR exam Whether you re a new HR professional or looking to solidify your understanding of the core concepts this study guide is the perfect tool to help you succeed This comprehensive resource dives deep into all the critical areas of HR that you need to master for the aPHR exam including HR operations recruitment and selection compensation and benefits employee relations health and safety and compliance with laws With easy to understand explanations practical tips and 200 practice questions with detailed answers you ll be fully prepared to tackle the challenges of the exam As HR professionals it s essential to have a solid foundation in key HR principles and this guide offers just that Packed with up to date content it will help you gain confidence in your HR knowledge and improve your skills in real world situations If you re looking to advance your career earn your certification and stay ahead of the curve in the rapidly changing HR field this guide is a must have From practical advice on employee engagement and retention to navigating complex legal and regulatory frameworks this study guide prepares you for every aspect of the aPHR exam and beyond Perfect for busy HR professionals it offers a structured approach to studying while allowing you to learn at your own pace Whether you re preparing for the exam or simply want to sharpen your HR skills this study guide will help you unlock the full potential of your HR career Don t wait start mastering the fundamentals of HR today and pave the way for future success

CompTIA Project+ Study Guide Kim Heldman, 2017-02-13 The bestselling Project preparation guide updated for the latest exam The CompTIA Project Study Guide Second Edition is your comprehensive resource for taking Exam PK0 004 With 100% coverage of all exam objectives bolstered by real world scenarios and the Sybex interactive learning environment this book gives you everything you need to approach the exam with confidence Detailed explanations and superior study tools cover and reinforce setup initiation planning execution delivery change control communication and closure and the author Kim Heldman s twenty five years of project management experience provide deep insight into real world applications Study tools include access to two bonus practice exams allowing you to focus on areas you need further review and electronic flashcards provide last minute review on key concepts The Project exam is a first step into the complex world of project management and serves as a springboard to the Project Management Institute s PMI PMP certification This study guide helps you build the knowledge you need to be confident on exam day Review 100 percent of the Project exam objectives Understand the real world applications of each concept Gain expert insight drawn from real world experience Access online practice exams electronic flashcards and more Every industry needs people who know how to deliver successful project outcomes The Project exam parallels the PMI s A Guide to Project Management Body of Knowledge PMBOK Guide so this smart study guide gives you a solid foundation for additional project management training and certification The CompTIA Project Study Guide Second Edition combines industry leading

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Staff Educator's Guide to Professional Development: Assessing and Enhancing Nurse Competency Alvin D. Jeffery, M. Anne Longo, Angela

Nienaber, 2015-09-15 We all know how important it is to help professional nurses maintain and grow their competence in order to provide excellent care for the people they serve but when busy nurse educators and development specialists are often just trying to put out the next fire they need a concise just in time aid to help make competency assessments and educational delivery programs successful for their nurses From assessing and evaluating competency to developing creative learning activities to revising large educational programs Staff Educator's Guide to Nursing Competences book explores the nuts and bolts of nursing professional development practice along with some theory related to promoting competency Whether you're new to leading assessment and development programs or a seasoned nursing staff development specialist this book will help you Design develop and analyze professional development activities Implement professional development activities Evaluate and individual's growth Evaluate an education program's performance Understand ethical and legal consideration Use technology to enhance learning activities

The Digital Practitioner Foundation Study Guide

Andrew Josey, 2020-10-15 This is the Digital Practitioner Foundation Study Guide for the DPBoK Part 1 Examination It gives an overview of every learning objective included in the Digital Practitioner Foundation syllabus and provides in depth coverage on preparing and taking the DPBoK Part 1 Examination It is specifically designed to help individuals prepare for certification This Study Guide is excellent material for Senior digital business professionals who need an increased awareness of digital practices Mid career IT professionals who need to stay relevant and validate their digital Subject Matter Expert SME status in specific domain areas Entry level computing and digital business professionals College level students and computing and digital business majors It covers the following topics An introduction to DPBoK Foundation certification including the DPBoK Part 1 Examination Key terminology key concepts and the structure of the Body of Knowledge Basic concepts employed by the Digital Practitioner The capabilities of digital infrastructure and initial concerns for its effective efficient and secure operation The objectives and activities of application development Why product management is formalized as a company or team grows and the differences between product and project management The key concerns and practices of work management as a team increases in size The basic concepts and practices of operations management in a digital IT context How to coordinate as the organization grows into multiple teams and multiple products IT investment and portfolio management Organizational structure human resources and cultural factors Governance risk security and

compliance Information and data management on a large scale Practices and methods for managing complexity using Enterprise Architecture

MCSE Windows 2000 Directory Services Design Study Guide Robert R. King, Gary Govanus, 2006-07-14 Here s the book you need to prepare for Exam 70 219 Designing a Microsoft Windows 2000 Directory Services Infrastructure In depth coverage of every exam objective Practical information on designing a Directory Services infrastructure Hundreds of challenging review questions in the book and on the CD Leading edge exam preparation software including a testing engine and electronic flashcards Authoritative coverage of all exam objectives including Analyzing business requirements Analyzing technical requirements Designing a Directory Service architecture Designing service locations Analyzing desktop management business requirements Designing and planning the OU structure Planning for coexistence of Active Directory and other directory services Note CD ROM DVD and other supplementary materials are not included as part of eBook file

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versions of these challenging exams this guide provides detailed coverage of key topics including strategic management workforce planning and employment compensation and benefits employee and labor relations and OSHA regulations The interactive learning environment provides additional study tools that help reinforce your understanding including electronic flashcards ancillary PDFs workbook templates and chapter exercises Bonus PHR and SPHR practice exams allow you to test your knowledge and get a feel for the tests so you can review what you needed and avoid exam day surprises The PHR and SPHR certifications offered by the Human Resources Certification Institute HRCI have become the industry standard for determining competence in the HR field This helpful guide gives you everything you need to fully prepare for these exams so you can demonstrate your knowledge when it counts and pass with flying colors Refresh your understanding of key functional areas Practice the practical with workbook templates Test your knowledge with flashcards and exercises Preview exam day with bonus practice exams If you're looking to showcase your skills and understanding of the HR function PHR SPHR Professionals in Human Resources Certification Deluxe Study Guide is your ideal resource for PHR SPHR preparation

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covers the latest exam objectives and provides a deep dive into essential IT auditing areas including IT governance systems development and asset protection The book follows a structured three step approach to solidify your understanding First it breaks down the fundamentals with clear concise explanations Then it highlights critical exam focused points to ensure you concentrate on key areas Finally it challenges you with self assessment questions that reflect the exam format helping you assess your knowledge Additionally you ll gain access to online resources including mock exams interactive flashcards and invaluable exam tips ensuring you re fully prepared for the exam with unlimited practice opportunities By the end of this guide you ll be ready to pass the CISA exam with confidence and advance your career in auditing What you will learn

- Conduct audits that adhere to globally accepted standards and frameworks
- Identify and propose IT processes and control enhancements
- Use data analytics tools to optimize audit effectiveness
- Evaluate the efficiency of IT governance and management
- Examine and implement various IT frameworks and standard
- Manage effective audit reporting and communication
- Assess evidence collection methods and forensic techniques

Who this book is for This CISA study guide is for anyone with a non technical background aspiring to achieve the CISA certification It caters to those currently working in or seeking employment in IT audit and security management roles

Designing for Cisco Internetwork Solutions (DESGN) (Authorized CCDA Self-Study Guide) (Exam 640-863) Diane Teare, 2007-10-12 Authorized Self Study Guide Designing for Cisco Internetwork Solutions DESGN Second Edition Foundation learning for CCDA exam 640 863 Designing for Cisco Internetwork Solutions DESGN Second Edition is a Cisco authorized self paced learning tool for CCDA foundation learning This book provides you with the knowledge needed to design enterprise networks By reading this book you will gain a thorough understanding of designing routed and switched network infrastructures and services within a modular architecture In Designing for Cisco Internetwork Solutions DESGN Second Edition you will study a broad range of network design principles and guidelines You will learn about network design in the context of the Cisco Service Oriented Network Architecture SONA framework and the Cisco Enterprise Architecture Specific topics include campus and data center infrastructure remote connectivity IP addressing design routing protocol selection voice network design wireless network design and including security in your designs An ongoing case study plus chapter ending review questions illustrate and help solidify the concepts presented in the book Whether you are preparing for CCDA certification or simply want to gain a better understanding of network design principles you will benefit from the foundation information presented in this book Designing for Cisco Internetwork Solutions DESGN Second Edition is part of a recommended learning path from Cisco that includes simulation and hands on training from authorized Cisco Learning Partners and self study products from Cisco Press To find out more about instructor led training e learning and hands on instruction offered by authorized Cisco Learning Partners worldwide please visit www.cisco.com/go/authorizedtraining Diane Teare is a professional in the networking training and e learning fields She has more than 20 years of experience in designing implementing and troubleshooting network hardware

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