#### Midterm Exam Study Guide

#### Nursing Assistant Scope of Practice in Nevada

See "CNA Scope of Practice" document in lecture folder

#### Unit 4 - Ethical and Legal Issues

- Define common terms associated with ethical and legal issues affecting the nursing assistant.
- Explain the ethical and legal responsibilities of a nursing assistant.
- Differentiate between abuse, neglect, negligence, and malpractice.
- Identify examples of abuse, neglect, negligence, and malpractice.
- Describe how to protect the patients' right to privacy.
- State the purpose of the Health Insurance Portability and Accountability Act (HIPAA.)
- Identify the signs of patient/elder abuse.
- Explain how to report suspected patient/elder abuse.
- Explain the nursing assistant's role and responsibility as mandated reporters of elder abuse.
- Describe disciplinary actions that can be taken by the NSBN against a Certified Nursing Assistant certification.

#### Unit 5 - Medical Terminology

- Define common terms appearing on the Knowledge Test Vocabulary List.
- List the structures and functions of the ten body systems.

#### Unit 7 - Communications

- Define common terms associated with communication skills.
- Describe the elements in the communication process including sender, receiver, message, transmitting device, and feedback.
- Describe the barriers to successful communication.
- Describe how non-verbal communication may improve or hinder communication with others.
- Identify common cultural variables in communication.
- Describe guidelines for communicating with patients with impairments.

#### Unit 8 - Observation, Reporting, and Documentation (Nursing Process, etc.)

- Define common terms associated with observation, reporting, and documentation.
- Explain the purpose, sections, and information found in the medical record.
- Describe the nursing assistant's legal and ethical responsibilities regarding medical records.
- Differentiate between subjective and objective observations.
- List the basic rules for documentation.

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**AN Whitehead** 

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## **Table of Contents State Exams Nevada Office Assistant Study Guide**

- 1. Understanding the eBook State Exams Nevada Office Assistant Study Guide
  - The Rise of Digital Reading State Exams Nevada Office Assistant Study Guide
  - Advantages of eBooks Over Traditional Books
- 2. Identifying State Exams Nevada Office Assistant Study Guide
  - Exploring Different Genres
  - Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an State Exams Nevada Office Assistant Study Guide
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from State Exams Nevada Office Assistant Study Guide
  - Personalized Recommendations
  - State Exams Nevada Office Assistant Study Guide User Reviews and Ratings
  - State Exams Nevada Office Assistant Study Guide and Bestseller Lists
- 5. Accessing State Exams Nevada Office Assistant Study Guide Free and Paid eBooks
  - State Exams Nevada Office Assistant Study Guide Public Domain eBooks
  - State Exams Nevada Office Assistant Study Guide eBook Subscription Services
  - State Exams Nevada Office Assistant Study Guide Budget-Friendly Options

- 6. Navigating State Exams Nevada Office Assistant Study Guide eBook Formats
  - o ePub, PDF, MOBI, and More
  - State Exams Nevada Office Assistant Study Guide Compatibility with Devices
  - State Exams Nevada Office Assistant Study Guide Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - o Adjustable Fonts and Text Sizes of State Exams Nevada Office Assistant Study Guide
  - Highlighting and Note-Taking State Exams Nevada Office Assistant Study Guide
  - o Interactive Elements State Exams Nevada Office Assistant Study Guide
- 8. Staying Engaged with State Exams Nevada Office Assistant Study Guide
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers State Exams Nevada Office Assistant Study Guide
- 9. Balancing eBooks and Physical Books State Exams Nevada Office Assistant Study Guide
  - Benefits of a Digital Library
  - o Creating a Diverse Reading Collection State Exams Nevada Office Assistant Study Guide
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine State Exams Nevada Office Assistant Study Guide
  - Setting Reading Goals State Exams Nevada Office Assistant Study Guide
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of State Exams Nevada Office Assistant Study Guide
  - Fact-Checking eBook Content of State Exams Nevada Office Assistant Study Guide
  - Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements

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