

# ADMINISTRATIVE POLICY / PROCEDURE MANUAL

## ADVANCE BENEFICIARY NOTICE

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### I. STATEMENT OF POLICY / PROCEDURE PURPOSE:

To insure an Advance Beneficiary Notice (ABN) is obtained from Medicare beneficiaries when \_\_\_\_\_ Hospital wishes to bill for outpatient tests and services that may not be covered by CMS or the Local Medical Review Policy (LMRP) or National Coverage Decisions (NCD) per our Intermediary.

\_\_\_\_\_ Hospital will conduct patient care and all other business operations in a legal and ethical manner. Employees are expected to observe federal, state and local laws. \_\_\_\_\_ Hospital will not tolerate fraud, waste and/or abuse in any manner, and employees are expected to adhere to all guidelines and regulations governing Medicare and other Federal and State funded healthcare programs.

### II. SCOPE:

Admitting Services (Scheduling and Registration), Corporate Compliance, Case Management, Medical Staff, Physician Office Staff, Laboratory, Patient Accounts, Ancillary Departments.

### III. GENERAL INFORMATION:

**Advance Beneficiary Notice (ABN):** An ABN is a written notice given to a Medicare Beneficiary before Part B services are furnished when

\_\_\_\_\_ Hospital believes that Medicare will not pay for some or all of the services on the basis that they are not reasonable and necessary (i.e., under §1862(a)(1) of the Act) and \_\_\_\_\_ Hospital wishes to bill the patient for the provided services. The ABN gives the beneficiary an idea of why \_\_\_\_\_ Hospital is predicting the Medicare denial. The information in the ABN will assist the beneficiary in making an informed decision whether or not to receive the service and be financially responsible for the payment.

If \_\_\_\_\_ Hospital expects payment for the services to be denied by Medicare, \_\_\_\_\_ Hospital employees will advise the beneficiary before services are

# Sleep Center Policy Procedure Manual

**RD Boyd**



## **Sleep Center Policy Procedure Manual:**

Fundamentals of Sleep Technology Teofilo Lee-Chiong, M.D., 2012-06-01 Fundamentals of Sleep Technology provides a thorough understanding of the use of polysomnography and other technologies in the evaluation and management of sleep disorders Coverage includes in depth reviews of the neurophysiology and cardiopulmonary aspects of sleep along with the pathophysiology of sleep disorders Detailed sections on polysomnography include recording procedures identifying and scoring sleep stages and sleep related events and report generation Chapters discuss therapeutic interventions including positive airway pressure supplemental oxygen surgical and pharmacologic treatments and patient education A section focuses on pediatric sleep disorders and polysomnography Also included are chapters on establishing and managing a sleep center and accrediting a sleep program Fundamentals of Sleep Technology is endorsed by American Association of Sleep Technologists AAST AAST committees oversaw the development of this book defining the table of contents recruiting the Editors and providing most of the contributors Fundamentals of Sleep Technology Teofilo L. Lee-Chiong, Cynthia Mattice, Rita Brooks, 2019-03-19 Endorsed by the American Association of Sleep Technologists AAST and widely used as the go to text in the field Fundamentals of Sleep Technology 3rd Edition provides comprehensive up to date coverage of polysomnography and other technologies in the evaluation and management of sleep disorders in adults and children This edition has been extensively updated and expanded to reflect current practice the latest technology and the broader roles and responsibilities of the sleep technologist Content is enhanced with new illustrations tables and treatment algorithms This textbook written by and for sleep technologists is the ideal resource for those practicing in the field of sleep medicine or preparing for licensing exams in sleep technology **Fundamentals of Sleep Technology Workbook** Rita Brooks, Cynthia Mattice, Teofilo Lee-Chiong, 2014-11-11 Fundamentals of Sleep Technology Workbook will be a companion title to Fundamentals of Sleep Technology 2e and will serve to reinforce and facilitate the reader s comprehension of material learned in the main text The workbook like the main text will be an official text of the American Association of Sleep Technologists The primary audiences for this text are sleep technologists and those currently enrolled in sleep technology programs Lippincott Williams and Wilkins' Administrative Medical Assisting Laura Southard Durham, 2008 Lippincott Williams Wilkins Administrative Medical Assisting Second Edition teaches students the theory and skills to become effective medical office assistants The text and ancillary resources address all the required administrative competencies for CAAHEP and ABHES program accreditation The book includes critical thinking questions and is written for maximum readability with a full color layout over 100 illustrations and boxes to highlight key points A bound in CD ROM and a companion Website include CMA RMA exam preparation questions an English to Spanish audio glossary a clinical simulation administrative skill video clips competency evaluation forms and worksheets for practice A Skills DVD with demonstrations of the most important medical assisting skills is available separately An Instructor s Resource CD ROM and online instructor resources will be

available gratis upon adoption of the text      *Encyclopedia of Sleep* ,2013-01-17 In a world of 24 hour media saturation sleep has become an increasingly fraught enterprise The award winning four volume Encyclopedia of Sleep Four Volume Set is the largest reference either online or in print on the subject of sleep Written to be useful for the novice and the established researcher and clinician Topic areas will include sleep across the life cycle and in other species sleep and women sleep and the elderly pediatric sleep sleep deprivation and loss sleep mechanisms sleep physiology and pathophysiology sleep disorders neurobiology chronobiology pharmacology and impact of other disorders on sleep Recognizing the many fields that are connected to sleep science the editorial team has been carefully chosen to do justice to this highly interdisciplinary field of study The steady growth of researchers and clinicians in the sleep field attests to the continued interest in the scientific study of sleep and the management of patients with sleep disorders and anyone involved in this exciting field should find this work to be an invaluable reference 2013 PROSE Award winner for Multivolume Reference in Science from the Association of American Publishers Thoroughly interdisciplinary looks at sleep throughout the life cycle with exceptional coverage of basic sleep concepts the physiology of sleep as well as sleep disorders of all descriptions Excellent coverage of sleep and special populations covering the lifespan as well as gender and ethnic differences among others Chapters focusing on sleep disorders are grouped under the broad categories classified in the ICSD 2 for clear organization so that the reader can effectively access the steps involved in diagnosing and treating these disorders Online version is linked both within the encyclopedia to related content and to external sources such as primary journal content so that users have easy access to more detailed information if needed      **NIH Publication** ,1991      **General Clinical Research Centers** ,1991

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SimChart for the Medical Office Connection ties EHR cases to appropriate chapters

### **Spriggs's Essentials of**

**Polysomnography: A Training Guide and Reference for Sleep Technicians** Lisa M. Endee, 2020-02-10 Spriggs's Essentials of Polysomnography Third Edition is a comprehensive full color text designed specifically for sleep technicians and professionals Updates and additions make this book a thorough and up to date resource for professionals and the new all in one package design makes it the ideal choice for anyone preparing for a career in polysomnography This is an excellent tool for training new sleep technicians or preparing for the RPSGT and CPSGT certification exams and a comprehensive contemporary reference for physicians sleep lab managers DME reps and sleep lab front office staff members New content incorporates therapeutic treatment options and the impact of medications on sleep and new case studies provide further impactful opportunities to apply the material in each chapter This new edition also expands upon existing content enriching the coverage of the consequences of sleep deprivation risk factors for sleep disorders clinical practice guidelines and patient safety among many other important topics The Third Edition's content and questions reflect ICSD 3 classifications and the latest exam standards guided by the most recent RPSGT and CPSGT exam blueprints and version 2.5 of the AASM Scoring Manual Topics include An overview of normal sleep and the history of sleep disorders Patient education and the patient flow process Life as a sleep technician Patient hookup procedures Polysomnography overview and interpretation Pediatric sleep medicine Hundreds of sample epochs depicting sleep stages artifacts and events All in One packaging The Pocket Guide and Flashcards are now included in the back of the book and are perforated for easy use Following the BRPT matrix and equipped with our TestPrep platform this text is an exceptional reference for those who are interested in taking the RPSGT and CPSGT certification exams NEW Chapter 17 titled Medications and Sleep containing content on commonly prescribed sleep aids and the effect of drugs on sleep efficiency and architecture NEW Chapter 18 titled Other Therapeutic Modalities dedicated to the various therapeutic options for the treatment of sleep disorders The text features new and updated content that reflects the latest AASM scoring rules and sleep disorder nosology and is correlated to the most recent RPSGT exam blueprint released in 2018 EXPANDED content on the far reaching consequences of sleep deprivation various risk factors for sleep disorders components of the sleep consultation and physical assessment examination clinical practice guidelines for PAP titration home sleep testing and reporting pediatric sleep testing and scoring and emergency preparedness and maintaining patient safety in the sleep testing environment NEW Case Studies have been integrated within the chapters to facilitate the application of content and to foster critical thinking Intro to Polysomnography Clinical Application of Sleep Medicine Polysomnographic Instrumentation Monitoring Techniques Patient and Equipment Preparation Scoring and Interpretation Pediatric Polysomnography Theoretical Fundamentals of Polysomnography Clinical Fundamentals of Polysomnography Therapeutic Interventions and Clinical Patient Management 2021 482 pages **Handbook of Institutional Pharmacy Practice** Thomas R. Brown, 2006 This comprehensive text provides fundamental information on a

broad spectrum of essential topics in health system pharmacy practice From an overview of health delivery systems and hospital pharmacy through various practice settings such as home care long term care hospice and palliative care ambulatory care and managed care this text focuses on various elements important to health system pharmacies The Handbook of Institutional Pharmacy Practice is the first step in developing a career in pharmacy and provides opportunities for study in career enhancement New chapters included in the fourth edition Integrity of the Drug Supply Overview of the History of Hospital Pharmacy in the United States Interprofessional Teams Collaborative Practice Models Development Implementation and Monitoring Therapeutic Plans and Evidence Based Medicine      **Study Guide for Fundamental**

**Concepts and Skills for Nursing - E-Book** Patricia A. Williams, 2025-05-15 Reinforce your understanding of basic nursing concepts and skills Corresponding to the chapters in Fundamental Concepts and Skills for Nursing 7th Edition this study guide provides the review and practice you need to master essential LPN LVN knowledge Engaging exercises and questions help you learn to apply the nursing process set priorities practice critical thinking make good decisions and communicate effectively With this practical review you will get more out of your textbook and prepare for success on the Next Generation NCLEX PN exam Updated exercises reflect content in the new edition of the Fundamental Concepts and Skills for Nursing textbook NEW Sexuality and Patient Care chapter provides exercises and questions to help reinforce socially competent care Review Questions for the NCLEX PN Examination help you review textbook content and practice for the exam with multiple choice and alternate item format questions based on real life situations Clinical Situations use realistic sample practice situations to stimulate clinical judgment and practical application of nursing concepts Critical Thinking Activities provide nursing scenarios and questions to help build your problem solving skills Developing Clinical Judgment activities help you meet the clinical practice objectives of the corresponding chapter Communication Exercises give you practice using realistic nurse patient dialogues and are especially useful when paired with a partner Word Attack Skills offer practice in pronouncing difficult terms and phrases with emphasis on stress and intonation      **Fundamentals of Sleep Medicine E-Book** Richard

B. Berry, 2011-07-18 Written by Richard Berry MD author of the popular Sleep Medicine Pearls Fundamentals of Sleep Medicine is a concise clinically focused alternative to larger sleep medicine references A recipient of the 2010 AASM Excellence in Education award Dr Berry is exceptionally well qualified to distill today's most essential sleep medicine know how in a way that is fast and easy to access and apply in your practice Consult this title on your favorite e reader conduct rapid searches and adjust font sizes for optimal readability Compatible with Kindle nook and other popular devices Get clear guidance on applying the AASM scoring criteria Reinforce your knowledge with more than 350 review questions Get the answers you need quickly thanks to Dr Berry's direct and clear writing style Access the complete contents online at Expert Consult including videos demonstrating parasomnias leg kicks and more      *2012 Comprehensive Accreditation Manual for Ambulatory Care (Camac)* Jcr, 2011-12      Sleep Teofilo L. Lee-Chiong, 2005-12-23 A unique resource on sleep medicine

Written by contemporary experts from around the world Sleep A Comprehensive Handbook covers the entire field of sleep medicine Taking a novel approach the text features both syndrome and patient oriented coverage making it ideally suited for both clinical use and academic study Sleep A Comprehensive Handbook begins with a brief introduction to the basic science of sleep from neurobiology to physiologic processes This leads into sections offering comprehensive coverage of insomnia sleep apnea narcolepsy parasomnias movement disorders and much more Sleep and related disorders are also discussed followed by chapters on considerations for special patient groups Special materials for practitioners include a sample interview and questionnaire as well as a chapter on operating and managing a sleep center The text concludes with discussions of sleep assessment methods such as polysomnography actigraphy and video EEG monitoring With full coverage of over 100 key topics in sleep medicine Sleep A Comprehensive Handbook offers the most practical thorough yet handy resource available on adult and pediatric sleep medicine Praise from the reviews no other publication in the field can begin to compare with the breadth or depth of the Handbook I cannot imagine a functioning sleep disorders clinic without at least one copy on standby as a ready reference PscyCRITIQUES Sleep A Comprehensive Handbook is a first rate textbook with concise up to date information covering a wide range of subjects pertinent to the practice of sleep medicine DOODY S HEALTH SERVICES *Clinical Nurse Leader Certification Review, Second Edition* Cynthia R. King, PhD, MSN, NP, RN, CNL, FAAN, Sally Gerard, DNP, RN, CDE, CNL, 2016-03-08 Drs King and Gerard continue to provide an in depth review that reinforces major skills and responsibilities of this advanced nursing practice role This revision provides excellent illustrations and examples of the Clinical Nurse Leader role throughout Competencies and Curricular Expectations for Clinical Nurse Leader Education and Practice 2013 are integrated in the presentation of key areas of focus I know that students and faculty will appreciate the authors attention to detail Linda Roussel PhD RN NEA BC CNL Co Author Initiating and Sustaining the Clinical Nurse Leader Role A Practical Guide From the Foreword Now in its second edition this book remains the only comprehensive resource for clinical nurse leaders preparing for certification The guide stems directly from Dr King s acclaimed exam preparation course which resulted in a 100% pass rate among students who took the course The second edition reflects the new requirements of Competencies and Curricular Expectations for Clinical Nurse Leader Education and Practice 2013 featuring new and updated chapters with information about risk mitigation lateral integration interprofessional skills care coordination and evidence based practice an updated glossary of key terms and new multiple choice questions and case studies The resource mirrors the format of the AACN exam and continues to cover all aspects of the current test providing detailed information on taking the exam how to analyze and interpret exam questions basic test taking skills questions to stimulate critical thinking a sample exam with answers and rationales and content review of everything you need to know to succeed on the exam The review not only helps individuals preparing for the exam but also provides strategies to help groups make the best use of the book It offers direction for faculty who are designing review courses and

serves as a valuable resource during the CNL program itself New to the Second Edition Reflects new competencies Presents new and updated chapters Includes a new glossary of terms Provides new multiple choice questions and case studies Addresses risk mitigation lateral integration interprofessional skills care coordination and evidence based practice Key Features Delivers top notch comprehensive test preparation assistance Presents guidelines on question dissection and analysis Includes new competencies Facilitates critical thinking with unfolding case studies Presents multiple choice questions written by certified CNLs      Primary Care Sleep Medicine J. F. Pagel, S. R. Pandi-Perumal, 2007-10-20 This book provides a state of the art comprehensive overview of the diagnosis and treatment of sleep disorders It details evidence based practice recommendations using parameters primarily developed by the American Academy of Sleep Medicine The book offers a thorough and extensive board review for specialization in sleep medicine and supports primary care clinicians in appropriately using sleep diagnostic testing results in clinical practice      **The Massachusetts register** ,1997      "*Code of Massachusetts regulations, 2000*" ,2000 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020      "Code of Massachusetts regulations, 2001" ,2001 Archival snapshot of entire looseleaf Code of Massachusetts Regulations held by the Social Law Library of Massachusetts as of January 2020

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