

PAR L'AUTEUR DE LA MÉTHODE **GTD**
GETTING THINGS DONE ► S'ORGANISER
POUR RÉUSSIR

DAVID ALLEN

TOUT ACCOMPLIR SANS EFFORT



LA MÉTHODE INFAILLIBLE
POUR TOUT FAIRE VITE ET BIEN
À LA MAISON ET AU TRAVAIL

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EDITIONS

Tout Accomplir Sans Effort

Chao Zhang



Tout Accomplir Sans Effort:

Tout accomplir sans effort David Allen, 2010-04-01 La méthode infallible de l'organisation appliquer au travail comme la maison Vous ravez de journées limpides efficaces et sans stress O productivité et sérénité iraient de pair Vous avez essayé les heures supplémentaires les to do lists les Post it de toutes les couleurs Rien n'y fait malgré vos efforts vous êtes toujours dépassé par le nombre de choses à faire Que diriez-vous de prendre un nouveau départ C'est ce que vous propose David Allen dans ce nouvel ouvrage Il tient la méthode qui va vous permettre de mieux gérer votre vie de vous améliorer dans tous les domaines et d'orienter vos priorités et tout cela dans le calme et la simplicité Ce livre va vous aider gérer absolument toutes les affaires en suspens de votre vie qu'il s'agisse d'un trop plein chronique d'e-mails d'un défi professionnel terminant ou de vos prochaines vacances

Après S'organiser pour réussir qui a fait connaître des millions de lecteurs dans le monde la fameuse méthode GTD Getting Things Done l'auteur peaufine sa démarche en la rendant encore plus pratique pour tous ceux qui veulent réussir aussi bien dans la vie professionnelle que personnelle

Résumé Edition Lecturefacile, 2019-05-28

NOTE IMPORTANTE Ceci est un résumé et non l'original du livre Si vous voulez acheter le livre copier ce lien dans votre navigateur web <https://amzn.to/2WchRcX> Un résumé lire absolument du livre de David Allen TOUT ACCOMPLIR SANS EFFORT Vous allez y découvrir comment la méthode getting things done GTD tablie par David Allen coach pour dirigeants d'entreprise peut vous aider améliorer vos journées Vous allez enfin avoir la sensation de maîtriser votre temps d'être productif et vous pourrez prendre le temps de faire ce que vous aimez La vie quotidienne peut devenir très anxiogène si elle n'est pas maîtrisée lorsqu'une mission ne vous paraît pas claire que vous pensez ne pas posséder les moyens nécessaires et surtout qu'il vous manque la méthode pour tout organiser rien ne va plus Cet ouvrage fait suite S'organiser pour réussir publié en 2001 qui a vulgarisé l'approche GTD mais va au-delà en approfondissant tous les aspects de cette méthode qui a séduit d'innombrables lecteurs Onze segments sont présentés ici dans le détail avec pour chacun d'eux des méthodes de mise en pratique Même ceux qui connaissent déjà GTD apprendront de nouvelles choses Attention toutefois il ne s'agit nullement d'une recette miracle C'est vous de réfléchir afin de fournir moins d'efforts Pourquoi vous devez lire ce résumé Un gain de temps énorme Ce résumé va droit au but Les concepts clés et les plus utiles du livre vous sont exposés Un plan d'action précis Ce résumé vous aide passer l'action rapidement afin de vous approprier très vite les enseignements du livre

La méthode GTD (Gettings Things Done) en pratique David Allen, Alain Bories, Myra Bories, 2017-08-25 La méthode d'organisation infallible appliquer au travail comme la maison Vous ravez de journées efficaces et sans stress O productivité et sérénité iraient de pair Vous avez essayé les heures supplémentaires les to do lists les Post it Rien n'y fait malgré vos efforts vous êtes toujours dépassé par le nombre de choses à effectuer Que diriez-vous de prendre un nouveau départ C'est ce que vous propose David Allen Il tient la méthode qui va vous permettre de mieux gérer votre vie de vous améliorer dans tous les domaines et d'orienter vos priorités Ce livre va vous aider organiser toutes les affaires en suspens de votre vie qu'il s'agisse d'un trop plein chronique d'e-mails d'un défi

professionnel d terminant ou de vos prochaines vacances Et tout cela dans le calme et la simplicité Après s organiser pour réussir ditions Leduc qui a fait connaître des millions de lecteurs dans le monde la fameuse méthode GTD Getting Things Done l auteur peaufine sa méthode en la rendant encore plus pratique pour tous ceux qui veulent réussir aussi bien dans leur vie professionnelle que personnelle GTD est tout simplement efficace Si l on est prêt à faire l effort d organiser sa vie alors les résultats ne se font pas attendre Un lecteur Prêt pour l'action David Allen, 2009-06-01 Dites OUI à l efficacité et ne remettez plus rien au lendemain L introduction de la méthode GTD Getting Things Done Vos listes de tâches s allongent indéfiniment Vous n arrivez pas vous à tendre Vous avez une tendance à la procrastination Vous pensez peut-être tort que vous seriez moins stressé et plus paniqué si vous aviez moins de choses à faire Vous vous trompez Le problème ce n est pas la quantité de choses que vous devez faire mais les obstacles qui vous empêchent de passer à l action Le problème c est que votre esprit est encombré Dans ce livre David Allen vous donne 52 moyens simples de libérer votre esprit et de clarifier vos objectifs de façon ce que vous soyez toujours prêt à agir Son approche vous permettra d accroître votre créativité de mieux vous concentrer tout en étant moins stressé et d être vraiment efficace au travail comme dans la vie Cessez de gérer votre temps Préparez votre esprit Et soyez enfin prêt pour l action Les stratégies que propose David Allen pour s acquitter de sa charge de travail sont inestimables Ken Blanchard coauteur du Manager minute , **La révolution Holacracy** Brian J. Robertson, 2016-03-11 Voici l ouvrage de l auteur de Holacracy qui montre le fonctionnement et la mise en œuvre de ce nouveau système révolutionnaire de management des entreprises Holacracy est un système très structuré offrant aux gens le pouvoir de prendre des décisions en fonction de la nature de leur travail leurs rôles et non de leur titre leur poste Le management traditionnel des réunions pyramidales de structures ou peu structurées une structure organisationnelle rigide une conception organisationnelle axée sur le PDG les managers sont des freins la prise de décision L holacracy des réunions clairement ciblées et cohérentes une structure organisationnelle évolutive une conception locale et distribuée de l organisation une structure claire pour une prise de décision distribuée Brian J Robertson a créé Holacracy lorsqu il expérimentait des techniques de management au sein de ses entreprises au départ en tant que PDG Il a fondé et dirigé une société de logiciels qui a connu une croissance rapide Il travaille désormais au sein d HolacracyOne l organisation qu il a lancée afin de contribuer au développement de Holacracy Sa méthode a aidé des centaines d entreprises de par le monde mettre en place et utiliser cette méthode Près de David Allen l un des théoriciens de la productivité et de l efficacité professionnelle les plus influents du monde Consultant en gestion et coach pour les cadres supérieurs il donne des conférences et anime des séminaires sur l efficacité professionnelle dans les plus grandes entreprises Hewlett Packard Air France Bosch Il est l auteur de S organiser pour réussir 60 000 exemplaires vendus en France **Manuel d'humanisme pour le 21e siècle** Benoît R. Sorel, 2023-03-25 Un monde sans guerre sans criminalité et sans pauvreté est possible Pour construire ce monde il faut se réapproprier l humanisme Fondation de notre société la Renaissance il est devenu invisible sous les strates du temps J ai donc réuni dans cet ouvrage les préceptes de l humanisme pour le 21e siècle Ils doivent

guider nos pensées et nos actions pour embrasser pleinement les problèmes et les craintes de notre époque Car il faut maintenant initier une phase où le lien avec nos origines simples est affirmé de même qu'une légitime ambition d'évolution pour notre espèce La jeune génération doit être de nouveau instruite pour être en mesure après demain d'agir il sera alors temps de manier avec sagesse alliant tradition et modernité de nouvelles théories de la vie et de la physique qui mettront la galaxie notre porte au départ d'une Terre qu'il faudra toujours préserver

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